**Willow Grove Mill Board Meeting Minutes: 10/14/18 – 7:00pm**

Attendees: Aaron Blythe, Tony Tagliaferro and Brian Yarborough

1. **Call to Order:**
	1. Meeting called to order at 7:05pm.
2. **Minute’s Approval:**
3. Require approval for:
	1. July & August meeting minutes
4. **President’s Report – Aaron Blythe**
	1. Roles/responsibilities
		1. Existing board to return to same roles and responsibilities as 2018
			1. Jackie - driving committee processes
			2. Joyce – take over deed restrictions/ ARC process – need to confirm
	2. Restriction Violations
		1. 7 tree violations
		2. 1 fencing
		3. 1 complaint regarding trashcan placement below a window
		4. Letters to be mailed to all violators with action to address
		5. Tony – concerns expressed regarding 2 townhomes with messy yards
	3. Survey Responses
		1. 118 responders
		2. Need to review verbatims
		3. Question 2 = 84% in favor w/ 16% against
		4. Question 3 (fine structure) = 70% in favor w/ 30% against
		5. Next step is to notify residents of the changes
	4. Need to complete review of unpaid homeowners and send to lawyer for review and mailing of the “intent to file” letter
5. **Vice President’s Report – Joyce Kidd**
	1. No new updates
6. **At-Large Report – Jackie Brown**
	1. No new updates
7. **Treasurer’s Report – Tony Tagliaferro**
	1. A motion was given to accept the YTD Summary report
		1. Brian motioned with Aaron seconding the motion to accept the Summary report
	2. Treasurer’s Summary Report
		1. Cash on Hand: $14,491.51
		2. Running Total of Expenses: $12,150.54
8. **Old Business:**
	1. Signage – Lights
		1. Aaron to send communication to town regarding electrical outlet placement at signs
	2. Parkway Law to engage ongoing fence issue with action communication
	3. Next meeting topics
		1. Trashcans
		2. Deed restriction enforcement
			1. Trampolines
			2. Fences
			3. Basketball hoops
		3. Penalty would be enforced through fine structure
		4. Messaging to violators needs to be clear on enforcement action for failure to comply
	4. Tree replacement
		1. Sleepy hollow landscaping identified 5 trees – board feels count is higher and will confirm
		2. Waiting on town to pull the dead trees
9. **New Business:**
	1. Annual Meeting
		1. Tentative date 1/17/19
		2. 6:30p-8:00p
		3. Brick Mill Elementary School – need to book
		4. Request Dominic from Parkway Law to speak
		5. Contact MPD for police update
	2. Pump options for rain water management pond near Sweet Hollow
		1. Address the growing algae problem with the pond
	3. Holiday light/decorating contest
		1. Need to decide date for review
		2. Agreed with same prize structure as 2017
10. **Adjournment:**
	1. Brian motioned to adjourn the meeting and Tony seconded the motion
	2. Meeting was adjourned at 8:00pm
	3. Next meeting scheduled for 12/9/18 at 7:00pm