**Willow Grove Mill Board Meeting Minutes: 6/9/19 – 6:33pm**

Attendees: Aaron Blythe, Tony Tagliaferro, Joyce Kidd, Jackie Brown and Brian Yarborough

1. **Call to Order:**
	* Meeting called to order at 6:33pm.
2. **Minute’s Approval:**
	* Minutes from 5/19/19 to approve.
	* Joyce motioned to approve minutes. Jackie and Aaron seconded. Minutes are approved.
3. **President’s Report – Aaron Blythe**
	* ARC Review Committee is established
		+ 1. Tom Peters as chairperson
			2. Rich Harding on committee
			3. Nicole Homer on committee
		1. Tom to take reviews, log and engage committee for approval
		2. Aaron provided ARC review rules to Tom
		3. Tom has 3 current outstanding ARC reviews with decisions pending
	* Springfield Circle
		1. Auto repairs in parking area – addressed with vehicles being tagged and towed by Middletown Police Department
	* Sink hole on Suffolk has been repaired with a patch for temporary solution until full repave can be completed
	* Email received from homeowner regarding condition of trees on Middlesex
		1. Suggestion from homeowner was community tree day to address issue
		2. Reminder of tree maintenance on website and Face Book
		3. Tony asked if we could address issue by hiring someone to perform maintenance and then bill homeowner
		4. Suggestion of volunteers to review trees that need maintenance
4. **Vice President’s Report – Joyce Kidd**
	* 2 Calls to Police
		1. 1 utility trailer
		2. 1 for abandon vehicle
	* 3 restriction violations mailed
		1. 1 for trash
		2. 1 2nd notice to garage w/ gray doors
		3. 1 notice mailed to homeowner w/ trampoline, garden, dog kennel
	* Mailed 2019 assessments to homeowners
5. **At-Large Report – Jackie Brown**
	* Neighbors have asked about maintenance for signage due to condition of current landscaping
		1. Tony advised scheduled for 6/15 maintenance
	* Discussed potential for maintenance of grass down Gloucester Blvd.
6. **Treasurer’s Report – Tony Tagliaferro**
	* Above ground pool situation addressed quickly
	* Balance as of 6/9/19
		1. $21,353.80
		2. 2019 Total of Expenses: $9,014.18
	* Bailey’s Lawn and Landscape 50% deposit paid for landscaping/mulching
		1. Total cost $2,780 – 50% paid
		2. Pay in full upon completion of work 6/15
	* Vegetable garden concern
		1. Removal of trellis must be completed
7. **Old Business:**
	* Koene fence enforcement action
		1. Home is in foreclosure – need to discuss next steps with attorney
		2. No new update
	* 427 Quincy stucco
		1. Aaron, Joyce and Tony met with homeowner regarding stucco concerns
			1. Homeowner has 3 different repairs done with no success
			2. Agreed to siding on exterior side of home per agreement drafted by Parkway Law
		2. Siding is in place on residence
		3. Homeowner has signed draft agreement and received approval from other homeowners
	* Tree replacement on Gloucester targeted for the Fall 2019
		1. Need to review Truepenny for additional replacement
8. **New Business:**
	* No new business at this time
9. **Adjournment:**
	1. Next meeting will be 8/11/19 at 6:00pm at Tony’s home
	2. No meeting for July 2019 will be held
	3. Brian motioned to adjourn the meeting Jackie seconded motion
	4. Meeting was adjourned at 7:22pm