**Willow Grove Mill Board Meeting Minutes: 04/6/18 – 6:30pm**

Attendees: Aaron Blythe, Tony Tagliaferro, Brian Yarborough, Joyce Kidd and Jackie Brown

1. **Call to Order:**
   1. Meeting called to order at 6:36pm.
2. **Minute’s Approval:**
3. Require approval for:
   1. 3/11/18 meeting minutes
4. Motion was made by Joyce Kidd to approve the minutes and seconded by Tony Tagliaferro. Minutes approved and will be posted to the website.
5. **President’s Report – Aaron Blythe**
   1. Blue flags have been placed in the open spaces in the community as markers for lawn mowing service now contracted from the town to Bailey’s Landscaping. Cost is still maintained by the town and not HOA.
   2. All but one street sign has been repainted.
   3. Need to connect with attorney regarding bylaws and restrictions filing.
   4. 100 Total Unpaid Homeowners
      1. 2016 – 18
      2. 2017 – 33
      3. 40 owe both 2016 & 2017
   5. Need to submit plan for regarding lighting/electrical placement for the signs to the town. Requesting 110 outlet at each sign.
   6. Follow-up on fence violation communications and proposed agreement.
      1. 4-years/$1K
6. **Vice President’s Report – Joyce Kidd**
   1. No new updates
7. **At-Large Report – Jackie Brown**
   1. No new updates
8. **Treasurer’s Report – Tony Tagliaferro**
   1. A motion was given to accept the proposal for sign landscaping from Sleepy Hollow.
      1. Before acceptance, Tony will follow-up with Sleepy Hollow to include maintenance and mulching on Gloucester up to Middlesex.
   2. Treasurer’s Report
      1. Cash on Hand: $16,671.44
      2. Running Total of Expenses: $978.53
   3. Scheduled to pickup tax return week of 4/7.
   4. HOA tax form not due until 5/15/18.
9. **Old Business:**
   1. Mail 2018 dues notices on or about week of May 7th with June due date.
   2. Developing online payment option in addition to check mailing for 2018 dues.
   3. Restrictions Survey Options:
      1. Fencing
      2. Restrictions in general such as mailbox conformant and shed size
      3. Add in nuisance property enforcement
10. **New Business:**
    1. Engagement of identified property on Middlesex Dr. regarding signs in yard.
    2. Fine structure for deed restrictions needs to be formalized
    3. Will a spring clean-up be held? Agreed to review post landscaping installation.
11. **Adjournment:**
    1. Brian motioned to adjourn the meeting and Jackie & Joyce seconded the motion
    2. Meeting was adjourned at 7:39pm
    3. Next meeting scheduled for 5/6/18 a t 6:30pm